



JANUARY 12, 2015

6:00PM Work Session

7:00PM Business Session

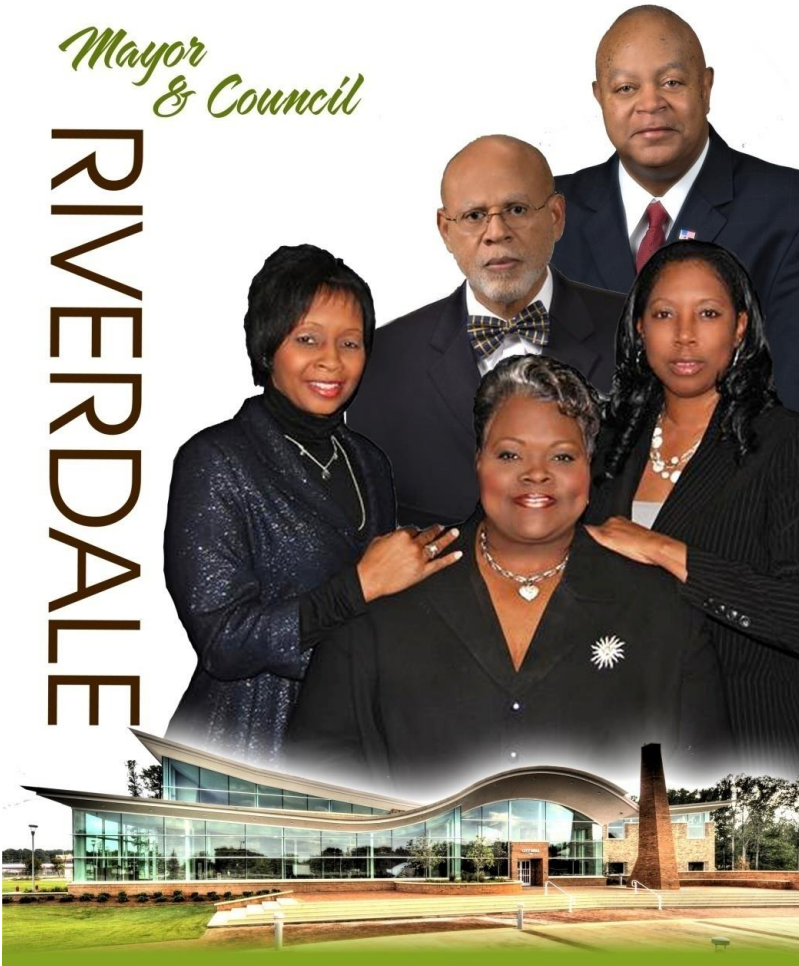
AGENDA

REVISED

CITY OF RIVERDALE MAYOR AND COUNCIL MEETING

*Mayor
& Council*

RIVERDALE



MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

CITY MANAGER

E. Scott Wood

CITY CLERK

Sherry D. Henderson

CITY ATTORNEY

L'Erin F. Barnes

**RIVERDALE CITY HALL
7200 CHURCH STREET
RIVERDALE, GA 30274
770-909-8989**

**WELCOME TO THE MAYOR & COUNCIL
MEETING OF THE CITY OF RIVERDALE.
THIS MEETING IS OPEN TO THE PUBLIC.**

www.riverdalega.gov

MAYOR & COUNCIL WORK SESSION
MONDAY, JANUARY 12, 2015 ~ 6:00 PM RIVERDALE, GEORGIA

A. CALL TO ORDER/WELCOME:

B. ROLL CALL- CITY CLERK

| Attendee Name | Title |
|----------------------|--|
| Evelyn Wynn Dixon | Mayor, At-Large |
| Cynthia Stamps Jones | Council Member, Ward 1 Parliamentarian |
| An'cel Davis | Council Member, Ward 2 Mayor Pro-Tem |
| Wanda Wallace | Council Member, Ward 3 |
| Kenneth Ruffin | Council Member, Ward 4 |

C. COUNCIL PARLIAMENTARIAN TO READ RULES OF CONDUCT:

D. APPROVAL OF AGENDA:

E. CITY MANAGER'S REPORT (E. SCOTT WOOD):

F. CITY ATTORNEY REPORT (L'ERIN F. BARNES):

G. UPDATE ON 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION, CAMILLA MOORE, DIRECTOR OF PLANNING & ZONING.

H. DISCUSSION ON QUALIFYING FEES AND INTERGOVERNMENT AGREEMENT OPTIONS WITH CLAYTON COUNTY FOR GENERAL ELECTION SERVICES, SHERRY D. HENDERSON, CITY CLERK.

I. OVERVIEW OF STREET SWEEPERS OF AMERICA, BENNIE ROSE, DIRECTOR OF GENERAL SERVICES.

J. OVERVIEW OF ITEMS FOR NEXT COUNCIL MEETING.

K. RECESS INTO AN EXECUTIVE SESSION TO DISCUSS LEGAL MATTER AS PROVIDED IN THE GEORGIA CODE SECTION 50-14-21(1) and 50-14-3(b)(1)(A).

L. RE-CONVENE AND ADJOURNMENT.



Sherry D. Henderson, City Clerk
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shenderson@riverdalega.gov

**MAYOR & COUNCIL BUSINESS SESSION
MONDAY, JANUARY 12, 2015 ~ 7:00PM RIVERDALE, GEORGIA**

A. CALL TO ORDER/WELCOME:

B. ROLL CALL:

| Attendee Name | Title |
|----------------------|--|
| Evelyn Wynn Dixon | Mayor, At-Large |
| Cynthia Stamps Jones | Council Member, Ward 1 Parliamentarian |
| An'cel Davis | Council Member, Ward 2 Mayor Pro-Tem |
| Wanda Wallace | Council Member, Ward 3 |
| Kenneth Ruffin | Council Member, Ward 4 |

C. INVOCATION/PLEDGE OF ALLEGIANCE:

D. OFFICER IN ARMS TO READ RULES OF CONDUCT:

E. APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

F. APPOINTMENT /APPROVAL OF CITY OFFICIALS - **Please return Ballots to City Clerk prior to meeting**

• MAYOR PRO-TEM

1. RESOLUTION NO. 01-14-2015 APPROVAL OF MAYOR PRO-TEM.

A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA APPROVING _____ MAYOR PRO-TEM; TO PROVIDE FOR COVERAGE OF THE OFFICIAL, ADMINISTRATIVE AND OTHER DUTIES OF THE MAYOR PRO-TEM; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

• LIAISON TO THE CLAYTON COUNTY MUNICIPAL ASSOCIATION (CCMA)

2. RESOLUTION NO. 01-15-2015 APPROVAL OF CCMA LIAISON

A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA APPROVING _____ AS LIAISON TO THE CLAYTON COUNTY MUNICIPAL ASSOCIATION (CCMA); TO PROVIDE FOR COVERAGE OF THE OFFICIAL, ADMINISTRATIVE AND OTHER DUTIES OF THE CCMA LIAISON TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

- PARLIAMENTARIAN
3. **RESOLUTION NO. 01-16-2015** APPROVAL OF MAYOR AND COUNCIL PARLIAMENTARIAN.

A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA APPROVING _____ AS MAYOR AND COUNCIL PARLIAMENTARIAN; TO PROVIDE FOR COVERAGE OF THE OFFICIAL, ADMINISTRATIVE AND OTHER DUTIES OF THE PARLIAMENTARIAN TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

- CITY CLERK
4. **RESOLUTION NO. 01-05-2015** APPOINTMENT OF CITY CLERK.

A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA APPOINTING _____ AS CITY CLERK; TO PROVIDE FOR COVERAGE OF THE OFFICIAL, ADMINISTRATIVE AND OTHER DUTIES OF THE COUNCIL APPOINTED CITY CLERK; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

- CITY ATTORNEY
5. **RESOLUTION NO. 01-06-2015** APPOINTMENT OF CITY ATTORNEY.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE APPOINTMENT OF _____ TO SERVE AS CITY ATTORNEY; PROVIDE FOR THE COVERAGE OF THE OFFICAL, ADMINISTRATIVE AND OTHER DUTIES OF CITY ATTORNEY; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

- MUNICIPAL COURT JUDGE
- 6 **RESOLUTION NO. 01-07-2015** APPOINTMENT OF MUNICIPAL COURT JUDGE.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE APPOINTMENT OF _____ TO SERVE AS MUNICIPAL COURT JUDGE; PROVIDE FOR THE COVERAGE OF THE OFFICAL, ADMINISTRATIVE AND OTHER DUTIES OF MUNICIPAL COURT JUDGE; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

- MUNICIPAL COURT JUDGE PRO-TEM
7. **RESOLUTION NO. 01-08-2015** APPOINTMENT OF MUNICIPAL JUDGE PRO-TEM.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE APPOINTMENT OF _____ TO SERVE AS MUNICIPAL JUDGE PRO-TEM; PROVIDE FOR THE COVERAGE OF THE OFFICAL, ADMINISTRATIVE AND OTHER DUTIES OF MUNICIPAL JUDGE PRO-TEM; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

- **MUNICIPAL COURT SOLICITOR**

8. **RESOLUTION NO. 01-09-2015** APPOINTMENT OF MUNICIPAL COURT SOLICITOR.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE APPOINTMENT OF _____ TO SERVE AS MUNICIPAL COURT SOLICITOR PROVIDE FOR THE COVERAGE OF THE OFFICAL, ADMINISTRATIVE AND OTHER DUTIES OF MUNICIPAL COURT SOLICITOR; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

9. **RESOLUTION NO. 01-13-2015** APPOINTMENT OF CIVIL SERVICE PERSONNEL BOARD MEMBERS, CITY OF RIVERDALE.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE APPOINTMENT OF BONNIE MARTIN, DONALD BELL, ANGELICA RAINER, LINDA JOHNSON, AND CHARLES HENRY TO SERVE AS PERSONNEL BOARD MEMBERS; PROVIDE FOR THE COVERAGE OF THE OFFICAL, ADMINISTRATIVE AND OTHER DUTIES OF THE PERSONNEL BOARD; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL CAUSES.

G. **CONSENT AGENDA:**

10. Adoption of the December 8, 2014 Mayor & Council Meeting Minutes.

11. **RESOLUTION NO. 01-01-2015** To Authorize City Manager to execute contract with lowest bidder as approved by GDOT for Transportation Enhancement (TE) Grant (Hwy 85 sidewalk project).

12. **RESOLUTION NO. 01-02-2015** To Authorize City Manager to execute renewal contract with Street Sweepers of America.

13. **RESOLUTION NO. 01-03-2015** To Adopt Policy authorizing payment for elected officials health insurance coverage.

14. **RESOLUTION NO. 01-04-2015** To Adopt Candidate Qualifying Fees for 2015 Municipal General Election.

H. **PUBLIC COMMENT (5 minute limit):** *See Blue Card for Rules of Participation.*

I. **RESOLUTION(S):**

15. **RESOLUTION NO. 01-10-2015** ADOPTING UPDATED RECORDS RETENTION SCHEDULE FOR CITY OF RIVERDALE.

A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA ADOPTING A RECORDS RETENTION SCHEDULE PURSUANT TO O.C.G.A. § 50-18-99 (d); TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE AND OTHER LAWFUL CAUSES.

Presented by Sherry D. Henderson, City Clerk

16. **RESOLUTION NO. 01-11-2015** AUTHORIZING THE CREATION OF ADMIN/GREETER POSITION.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING THE CREATION OF ADMIN/GREETER POSITION AND ADD THAT POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN (PAY GRADE 33) PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE; AND OTHER LAWFUL CAUSES.

Presented by L’Erin F. Barnes, City Attorney

17. **RESOLUTION NO. 01-12-2015** APPROVING AN AMENDMENT TO THE EMPLOYEE HANDBOOK REGARDING MANDATORY AGE FOR RETIREMENT.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING AN AMENDMENT TO THE EMPLOYEE HANDBOOK REGARDING MANDATORY AGE FOR RETIREMENT; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE; AND OTHER LAWFUL CAUSES.

Presented by L’Erin F. Barnes, City Attorney.

J. NEWS AND INFO FROM CLERK’S OFFICE:

K. MAYOR AND COUNCIL COMMENT(S):

L. ADJOURNMENT:

CITY OF RIVERDALE UPCOMING COUNCIL MEETINGS:

Pursuant to Sec. 2-26. Meeting schedule of the City Charter, the City Council shall meet on the second and fourth Monday of each month at 6:00PM (Work Session) and at 7:00PM (Business Session).

| 2015 MAYOR & COUNCIL MEETING DATES |
|------------------------------------|
| Monday, January 12, 2015 |
| Monday, January 26, 2015 |
| Monday, February 9, 2015 |
| Monday, February 23, 2015 |
| Monday, March 9, 2015 |
| Monday, March 23, 2015 |
| Monday, April 13, 2015 |
| Monday, April 27, 2015 |
| Monday, May 11, 2015 |
| Monday, May 25, 2015 |
| Monday, June 15, 2015 |
| Monday, June 29, 2015 |

| 2015 MAYOR & COUNCIL MEETING DATES |
|------------------------------------|
| Monday July 13, 2015 |
| Monday July 27, 2015 |
| Monday August 10, 2015 |
| Monday August 24, 2015 |
| Monday September 14, 2015 |
| Monday September 28, 2015 |
| Monday October 12, 2015 |
| Monday October 26, 2015 |
| Monday November 9, 2015 |
| Monday November 23, 2015 |
| Monday December 14, 2015 |
| Monday December 28, 2015 |

CITY OF RIVERDALE UPCOMING EVENTS

Recharge, Refresh & Renew You – Health & Wellness Expo
Saturday, February 28, 2015 10AM-2PM

Riverdale Centre For the Arts, Business, and Leisure Services
7200 Church Street Riverdale, GA 30274 770-909-5300 www.riverdalega.gov

CLOSED FOR HOLIDAYS

City Hall & Administrative Offices will be closed **Monday, January 19, 2015**
in National Observance Dr. Martin Luther King Jr. Holiday
Offices will re-open on Tuesday, January 20, 2015 at 8:00AM.