

BUSINESS MINUTES

July 14 2014

The Riverdale Mayor and City Council met on Monday, July 14, 2014 at 7:00PM for the purpose of conducting a regular business session. The meeting was held in the Courtroom Chambers on the 1st floor at Riverdale City Hall, located at 7200 Church Street, Riverdale, GA 30274.



City of Riverdale Mayor & Council Meeting

MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

INTERIM CITY MANAGER

Nathaniel Mingo

ASSISTANT CITY MANAGER

Camilla Moore

INTERIM CITY CLERK

Sherry D. Henderson

CITY ATTORNEY

L'Erin F. Barnes



**CITY OF RIVERDALE
MAYOR AND COUNCIL MEETING
MONDAY, JULY 14, 2014
BUSINESS MINUTES**

CALL TO ORDER/WELCOME:

Meeting was called to order at 7:26PM

ROLL CALL:

All members of the governing body were present at the meeting.
Sherry D. Henderson, Interim City Clerk, declared a quorum.

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	Present
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	Present
Wanda Wallace	Council Member, Ward 3	Present
Kenneth Ruffin	Council Member, Ward 4	Present

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation & Pledge were led by Deacon Cason

OFFICER IN ARMS TO READ RULES OF CONDUCT:

Rules of Conduct read by Officer L. Stevenson

APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

The following amendments were made to the agenda:

Addition(s): Executive Session at end of Business Session.

Deletion(s): None.

Tabled: None.

Postponed: None.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Agenda was APPROVED, with addition of Executive Session, by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA



PRESENTATION: NONE

PUBLIC COMMENT (5 minute limit):

Theodore Paul

RE: Senior Community need for Code Enforcement

Mr. Paul addressed the Board to bring awareness of the code violations within the Senior community.

1. Cars worked on for repair and service within the neighborhood, at residential address.
2. Tow trucks drop off cars to the residential address within the community.

This community is represented by Council Member Wallace, Ward 3. Ms. Wallace requested Mr. Mingo (Interim City Manager), Mr. Still (Asst. Director of Planning & Zoning) and Chief S. Patterson (Riverdale Police Dept) to look into the matter immediately for corrective measures. She requested Code Enforcement to visit the location for violations.

CONSENT AGENDA:

Adoption of the June 26, 2014 Mayor & Council Meeting Minutes.

MOTION: Council Member Wanda Wallace moved to approve the June 26, 2014 Mayor & Council Meeting Minutes. Council Member An’cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTIONS(S):

RESOLUTION NO. 67-07-2014 RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING THE CITY MANAGER TO AMEND AGREEMENT WITH BUILDING MAINTENANCE SERVICES TO PROVIDE JANITORIAL SERVICES FOR RIVERDALE CENTRE AND RIVERDALE REGIONAL PARK CONCESSION STAND; AUTHORIZE FINANCE DIRECTOR TO AMEND BUDGET TO IDENTIFY AN APPROPRIATE REVENUE SOURCE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE

Presented by Benny Rose, Director of General Services



Currently the Riverdale Center janitorial services are being performed by the Facilities Attendants reporting to the Department Director. Due to expanded programs requiring more intense setup procedures/requirements and increased attendance from the public for use of the Facility on a daily basis, workload is stretched to the limit. This has created an issue with achieving set goals and prioritizing schedules to service facility requirements.

Park Concession Stand and restrooms are currently being serviced by General Service & Facility Management Specialist with assistance from Community Service Workers. Due to increased public use of the Park and Ball game schedules cleaning requirements are requiring more time and dedicated procedures. Staffing with community service workers is not consistent from day to day creating issues with achieving desired results and completing scheduled jobs.

Financial Impact will be \$37,370.00 per year

Staff recommends, amending the contract with Building Maintenance Services to do a dedicated professional janitorial schedule five (5) days per week (Monday-Friday), at the Riverdale Centre and three (3) days per week (Monday, Wednesday, and Friday), at the Park Concession Stand.

Mayor Dixon called for questions and concerns from the governing body. There were none.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 67-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 68-07-2014 A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE PURCHASE OF THREE VEHICLES TO BE USED BY CITY OF RIVERDALE EMPLOYEES - ASSISTANT CITY MANAGERS AND CITY MANAGER; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Rodney Pitts, Director of Fleet Maintenance

Staff is requesting the purchase of three (3) new vehicles to be used by City of Riverdale employees. The request is for two (2) mid-size sedans for the Assistant City Managers and one (1) SUV for the City Manager. The quoted vehicles are: (Allan Vigil Ford) two (2) 2014 Fusions SE FWD and one (1) 2014 Escape SE FWD, (Hyundai): two (2) 2014 Sonata SE and one (1) 2014 Santa Fe Sport AWD, and (Landmark Dodge Chrysler Jeep): three (3) 2014 Journey SXT.



Staff recommends approval to purchase the two (2) 2014 Fusions SE FWD and one (1) 2014 Escape SE FWD From Allan Vigil Ford at a cost of \$69,695.00 to the City.

Mayor Dixon called for questions and concerns from the governing body.

Council Member Stamps Jones inquired about the delivery date of vehicles, if approved.

Mr. Pitts stated once approved and order placed vehicles can be delivered the next day (Tue 7/15).

Council Member Wallace thanked Mr. Pitts for saving tax payers money. \$70,000.00 was allocated in the budget for 2 new cars. However, Mr. Pitts was able to secure three new cars for less (\$69,695.00).

Council Member Ruffin agreed with the purchase of three cars, for less than what was budgeted for 2 cars. He stated Mr. Pitts did a great job.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 68-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 69-07-2014 A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL TO AUTHORIZE CITY MANAGER TO ENTER INTO AN FRANCHISE AGREEMENT WITH COMCAST OF GEORGIA/VIRGINIA, INC. TO PROVIDE THE SERVICES, FACILITIES, AND EQUIPMENT NECESSARY TO MEET THE CURRENT AND FUTURE CABLE-RELATED NEEDS OF THE COMMUNITY; PROVIDE FOR SEVERABILITY; AND PROVIDE FOR AN EFFECTIVE DATE.

Presented by Ellis Still, Assistant Director of Planning & Zoning

The City of Riverdale, having determined the financial, legal, and technical ability of Comcast is reasonable sufficient to provide the services, facilities, and equipment necessary to meet the current and future cable-related needs of the community, desires to enter into a Franchise Agreement with Comcast for the construction, operation, and maintenance of a Cable System on the terms and conditions set forth.

Mayor Dixon called for questions and concerns from the governing body.



Council Member Davis congratulated Mr. Ellis on a great job.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 69-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 70-07-2014 A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZE THE CITY MANAGE TO ENTER INTO AN AGREEMENT WITH MOTOROLA SOLUTIONS, INC. TO PROVIDE THE SERVICES AND SYSTEM NECESSARY TO MEET THE COMMUNICATION NEEDS OF PUBLIC SAFETY; PROVIDE FOR SEVERABILITY AND PROVIDE FOR AN EFFECTIVE DATE.

Presented by Chief Samuel Patterson, Riverdale Police Department

The City of Riverdale Public Safety agencies, as well as some non-public safety City governmental departments, is using conventional analog technology that is outdated and capacity limited. As such the current system no longer meets the communication objectives of the city.

Motorola’s solution meets the key desire of City of Riverdale to transition away fro channel inefficient solutions and to embrace new, emerging radio technology that is in full compliance with industry recognized open standards and that will provide the flexibility to adapt and grow to meet the needs of the Public Safety communication users.

Motorola’s solution embraces a critically important aspect of the communications network by providing interoperable communications capabilities between state, cities as well as with neighboring counties.

Mayor Dixon called for questions and concerns from the governing body.

Council Member Wallace inquired about the number of years we would be contracted with Clayton County.

Chief Patterson stated it is a 10 year contract, however, it can be modified to meet the needs of the city. The City does not have a FCC license. At the end of the 10 year agreement. The City will need to partner with another agency either the County or another municipal government with FCC license.



Council Member Davis inquired about the location of the antennas.

Chief Patterson stated staff will prepare recommendations to Council for review/approval. However, he offered the following as suggestions:

1. The “old finance department” lot
2. Gravel lot across street from Bank of America

Council member Davis inquired whether it will interfere with TV and radio frequency?
Chief Patterson stated there is a remote possibility of interference.

Council Member Stamps Jones inquired if we will be on a different frequency than other cities.
Chief Patterson confirmed that is correct.

Council Member Stamps Jones inquired about other departments needing similar technology.

Jennifer Jones, 911 Center Supervisor, stated we will have the capability to build and add on, other departments will not be encrypted like Public Safety. However, we can purchase additional equipment for other departments such as Economic Development, Planning & Zoning. We are planning for the future. The benefit of a land line is it will provide a caller ID. If someone picks up a call box, Public Safety will know exactly where they are.

Council Member Stamps Jones inquired when will this start.

Chief Patterson stated, at or around September 1, 2014. The City of Riverdale would like to plan and go online when Clayton County goes online. But, we have no obligation to do so. However, for officer safety purposes we will like to move forward with digital technology ASAP.

Don Turner (Finance Director), added the Motorola discount is based on a decision by a certain date. It that date expires, a new proposal will have to be created.

Nate Mingo, Interim City Manager, added that installation will be handled by Motorola. However, our IT Department will play a critical party, our IT personnel has access to our proprietary licenses to connect us to Clayton County.

MOTION: Council Member Cynthia Stamps-Jones moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 70-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA



RESOLUTION NO. 71-07-2014 RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING THE ISSUANCE OF AN EMPLOYMENT CONTRACT TO MR. E. SCOTT WOOD FOR CITY MANAGER; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by L’Erin Barnes, City Attorney

Ms. Barnes recommended Council table this measure until the Governing Body met to review contract.

Council Member Stamps Jones commented she think the Board should move forward with the measure. It is understood once Council agrees and approves terms of contract, employment contract will be issued to Mr. E. Scott Wood. No need to prolong the inevitable.

The Governing Authority forged a consensus and moved forward with the measure.

MOTION: Council Member Cynthia Stamps-Jones moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 71-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

MAYOR AND COUNCIL COMMENT(S): No Action Required.

Council Member Cynthia Stamps-Jones, Ward 1

Council Member Stamps Jones thanked everyone for coming out, she reminded everyone of the next Council Meeting scheduled July 28, 2014. She acknowledged the business of the city and decisions are important, and we can’t do it without the support of the Community. Ms. Stamps-Jones asked everyone to support the upcoming South City Music Festival, presented by Cultural Affairs & Leisure Services on Saturday July 19, 2014 @ 5PM, at Riverdale Amphitheatre.

Council Member An’cel Davis, Ward 2

Council Member An’cel Davis thanked everyone for attending the meeting. He thanked Mr. Ruffin for his comment, and stated we have to take proactive measures to provide guidance and mentoring to our kids. In light of recent events in the news (kids left in hot cars), he asked for everyone to be aware of your surroundings and report anything out of the ordinary.



Council Member Wanda Wallace, Ward 3

Council Member Wanda Wallace thanked everyone for their time. She commented on Council Member Ruffin’s statement, and acknowledged the importance of developing and mentoring our youth.

Council Member Kenny Ruffin, Ward 4

Council Member Ruffin acknowledged the city has recently added several administrative positions. He also commented on the crimes in the area involving young people (14-15 years old). He stated the city needs to put resources into mentoring teenagers and young kids. A developmental intervention program is needed.

Council Member Ruffin congratulated Allen Shelly with the Fire Department and First Responders, on a job well done, and thanked them for their service.

Mayor Evelyn Wynn-Dixon, At-Large

Mayor Dixon thanked everyone for attending tonight’s meeting. She commented the Clayton County Board of Commissioners held a Special Called Meeting on Saturday, July 5, 2014 to vote on the penny tax for transportation services with MARTA. The County voted to add this measure to the November Ballot to allow Clayton County citizens to vote.

She acknowledged the great work Public Safety is doing for our community. She commented on the need for role models and mentoring programs for our youth, and added that discipline has to start in the home as well.

She asked everyone to enjoy the FREE Cool Down Concert at the Riverdale Amphitheatre - Thu, July 24, 2014.

ADJOURNMENT: Council Member An’cel Davis motion to recess into an Executive Session to discuss a legal and personnel matter; second offered by Council Member Cynthia Stamps Jones and with a unanimous vote of 4/0, the Business Session recessed at 8:22PM.

CONVENE INTO EXECUTIVE SESSION TO DISCUSS A LEGAL AND PERSONNEL MATTER:

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	Present
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	Present
Wanda Wallace	Council Member, Ward 3	Present
Kenneth Ruffin	Council Member, Ward 4	Absent



There being no further business to come before Mayor and Council, the motion to adjourn Executive Session passed unanimously by Council Members Cynthia Stamps-Jones, Council Member Davis, and Council Member Wallace. The time was 11:19PM.

There being no further business to come before Mayor and Council, the motion to adjourn Business Session passed unanimously by Council Members Cynthia Stamps-Jones, Council Member Davis, and Council Member Wallace. The time was 11:20PM.
