



**CITY OF RIVERDALE MAYOR AND COUNCIL**  
**BUSINESS SESSION MEETING**  
**ACTION MINUTES**  
**OCTOBER 26, 2020 | 6:00 PM**

The Honorable Mayor Evelyn Wynn-Dixon

The Honorable Cynthia Stamps-Jones  
 The Honorable Wanda Wallace

The Honorable Frank Cobbs Jr.  
 The Honorable Kenneth Ruffin

City Manager:  
 City Clerk:  
 City Attorney:

E. Scott Wood  
 Sylvia Vaughan  
 L'Erin Barnes Wiggins

- 1 CALL TO ORDER/WELCOME:** The Honorable Mayor Evelyn Wynn-Dixon.
- 2. ROLL CALL - CITY CLERK:** All Members of Council were present with the exception of Council Member Ruffin, which constituted a quorum.

Attendee's Name	Title	Absent	Present
Evelyn Wynn-Dixon	Mayor, At-Large		✓
Cynthia Stamps-Jones	Council Member, Ward 1		✓
Frank Cobbs Jr.	Council Member, Ward 2		✓
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem		✓
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	✓	

- 1. INVOCATION:** Pastor Harry Riley
- 2. PLEDGE OF ALLEGIANCE:** Recited in unison
- 3. RULES OF CONDUCT READ BY OFFICER IN ARMS:** Sergeant Derek Broughton



#### **4. CITY MANAGER'S REPORT: E. SCOTT WOOD**

Mr. Wood spoke about the following items:

- Announced that the last meeting in November and December are cancelled during the Thanksgiving and Christmas Holidays
- Cancellation of the Christmas Dinner Event for the advisory boards and commissions has been cancelled
- The RFQ for the Municipal Court Judge position are currently being advertised on the GLGA website and also with the state association of municipal court judges.
- The Permitting Fee Schedule will be considered for the next Mayor and Council Meeting.
- Update on Covid-19, the County Emergency Management Director notified us that the County will be shutting down the covid-19 testing center here in the city.

#### **5. CITY ATTORNEY'S REPORT: L'ERIN BARNES WIGGINS**

- Zoning Code Review – Public hearing and vote today
- CCMA – tasked to assist member cities with by-laws
- RFQ for Chief Judge has been posted
- Bond refunding issue discussion
- Employee Handbook undergoing revisions and updating

#### **6. ADOPTION OF THE MINUTES:** Meeting Minutes of October 12, 2020 Special Called Business Session

Council Member Wallace made a motion to adopt the Meeting Minutes of October 12, 2020 Special Called Business Session, with Council Member Stamps-Jones providing the second. **The motion carried unanimously.**

#### **7. ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:**

Council Member Stamps-Jones made a motion to adopt the agenda with the following additions and deletions:



Addition(s):

- Under new business item no. 12; discussion of holding virtual meetings
- Under new business item no. 12; discussion of holiday incentives

Deletion(s):

- Under new business, item no. 2; discussion and approval of a cell tower

Council Member Wallace provided the second. **The Motion carried unanimously.**

## 8. PRESENTATION (s)

➤ (None)

## 9. PUBLIC COMMENTS: (3 MINUTE LIMIT) SEE BLUE CARD FOR RULES OF PARTICIPATION

(None)

## 10. APPROVAL OF THE AGENDA ITEMS:

➤ **OLD BUSINESS:** (None)

➤ **NEW BUSINESS:**

1. Discussion and Approval of the New Zoning Ordinance and Zoning Map / Ordinance No. 7  
- City Manager E. Scott Wood

Council Member Wallace made a motion to approve the New Zoning Ordinance and Zoning Map / Ordinance No. 7. Council Member Cobbs provided the second. **The motion carried unanimously.**

2. Discussion and Approval of the Cell Tower / Ordinance No. 8 - E. Scott Wood

**This item was removed from the agenda.**

3. Discussion and Approval of the Sign Ordinance / Ordinance No. 9 - E. Scott Wood

Council Member Stamps-Jones made a motion to approve the Sign Ordinance/Ordinance No. 9, with Council Member Cobbs providing the second. **The motion carried unanimously.**



4. Discussion and Approval of the Year End Budget Amendment / Resolution No. 23-10-2020 - City Manager E. Scott Wood

Council Member Wallace made a motion to approve the Year End Budget Amendment / Resolution No. 23-10-2020 with Council Member Stamps-Jones providing the second. **The motion carried unanimously.**

5. Discussion and Approval of Holiday Schedule / Resolution No. 24-2020 - E. Scott Wood

Council Member Wallace made a motion to approve the Holiday Schedule / Resolution No. 24-2020 with Council Member Stamps-Jones providing the second. **The motion carried unanimously.**

## 11. ADJOURNMENT:

Council Member Wallace made a motion to adjourn the meeting at 7:10pm with Council Member Stamps-Jones providing the second. **The motion carried.**

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Mayor Evelyn Wynn-Dixon

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City Clerk Sylvia Vaughan