



Instructions: ***Please complete this card in its entirety and submit to the City Clerk. ***

The Mayor or Presiding Officer will recognize you when it is your turn to offer comments. Comments are limited to (3) minutes. Time limit subject to change. ***See page two (2) for additional details.

PUBLIC COMMENT CARD

Meeting Date: _____

Name: _____

Address: _____

Telephone: _____

Best time to contact you regarding your concern(s): ___day ___evening

I stand before the Mayor and Council Members to offer comments regarding the following Agenda Items(s):

I stand before the Mayor and Council Members to offer comments on the following Non-Agenda item(s)



When addressing the Mayor and Council Members you must adhere to the following rules:

1. State your name and address for the record.
2. Address your remarks to the Mayor. In the Mayor's absence, comments should be directed to the Presiding Officer.
3. Respect all members of the elected body, including but not limited to all appointed officials and employees of the City. Defamation, unnecessary loudness, unruliness and/or swearing will not be TOLERATED while meetings are in session.
4. Limit your comments to three (3) minutes.

Meeting Decorum Policy

Section 2.34(b) Public Comments:

Public comments will be limited in time to a total of three (3) minutes per speaker, and a total time limit at any one meeting of fifteen (15) minutes. If more than five (5) potential speakers sign up to make public comments, then the total amount of time permitted for each individual speaker will be reduced by an announcement of the presiding officer, so as to limit the total time to fifteen (15) minutes.

Section 2.34(c)

No person may sign up more than once in an effort to gain more time for a public comment.

Section 2.34 (d)

Public Comments during a meeting of the city governing body will only be allowed to residents of the City of Riverdale or to owners of businesses maintaining a business site physically situated within the corporate limits of the City of Riverdale.

Section 2.34(F)

All public comments must be limited to matters on the agenda or over which the governing body has jurisdiction

Additional Rules will be read by the Officer in Arms at the beginning of each meeting.